

LEASE AGREEMENT

Requirements for LEASING

OTR- Flatbed & Van Trailer

1. **Complete** a credit app
2. **Obtain Insurance certificate** for replacement cost listing Maine Trailer Inc as loss payee and additional insured.
3. **Make a down payment** (\$500- \$1000 plus 2 weeks up front deposit per unit) **required for new accounts**

Storage - container / trailer

1. **Complete** Credit app
2. **Make a down payment** to include first months lease, delivery & pick-up.

Office trailer

1. **Complete** a credit app
2. **Obtain Insurance certificate** for replacement cost listing Maine Trailer Inc as loss payee and additional insured.
3. **Make a down payment** to include first month's rent, delivery, pick-up, stair rental and block & level (if applicable).

Ending your LEASE with us

OTR: Flatbed & van semi-trailers

1. Simply stop in to Maine Trailer Leasing during normal business hours for check-in.

Office Trailer

1. Once trailer has been emptied, disconnected from power, exterior door keys inside file cabinet and broom swept, the office trailer can simply be called off lease by calling or e-mailing lease agent. The billing will stop at that time. *Please understand that Maine Trailer may be able to pick-up leased units within hours; however estimated pick-up time may be as long as 3 weeks.*
2. **Please note:** If an attempt is made to pick up unit and it is not ready, an additional pick-up charge will be billed at the rate of 2 times the original pick-up fee. The unit will also be put back on lease until Maine Trailer is notified by phone or e-mail.
3. **Please note:** If pick-up is needed faster than the normal estimated 2-3 week pick-up time, Lessee will be subject to an additional rush pick-up fee at the rate of 2 times the original pick-up.

Please plan ahead to avoid any extra charges

Storage Container & Trailer

1. Once trailer / container has been emptied and broom swept, the lease can simply be stopped by calling or e-mailing lease agent. The billing will stop at that time. *Please understand that Maine Trailer may be able to pick-up leased units within hours; however estimated pick-up time may be as long as 3 weeks.*
2. **Please note:** If an attempt is made to pick up unit and it is not ready then an additional pick-up charge will be billed at the rate of 2 times the original pick-up fee. The unit will also be put back on lease until Maine Trailer is notified by phone or e-mail.
3. **Please note:** If pick-up is needed faster than the normal estimated 2-3 week pick-up time then Lessee will be subject to an additional rush pick-up fee at the rate of 2 times the original pick-up.

Please plan ahead to avoid any extra charges

LESSEE Accepts Following Responsibilities

1. This leased trailer/container will be returned in the same condition as it was received, and protected from ice build up on roof, snow plowing, and vandalism. Unit will not be moved without prior written authorization from LESSOR. **LESSEE** will be responsible for any damages incurred to this leased trailer/container.
2. Maine Trailer Leasing will not be held responsible for any contents stored by the **LESSEE** in the unit or condition thereof because of roof, wall, or door leakage, recovery expenses or content damage.
3. All unpaid charges including leasing fees will be paid in full within thirty (30) days of billing, or **LESSEE** or their agent will pay reasonable collection costs.
4. Maine Trailer Leasing may pick up trailer/container at any time without notice, if **LESSEE** is in default.
5. A **minimum** \$78.00 cleaning charge will be assessed if trailer/container is returned dirty.
6. Driver wait time will be assessed at \$78.00 per hour. Delivery and pick-up fees are for transportation of leased units only.
7. The lease stops the day the unit is called off lease. **LESSEE UNDERSTANDS THAT MAINE TRAILER MAY ARRIVE TO PICK UP UNIT(S) WITHIN HOURS OF BEING CALLED OFF LEASE. IF THE UNIT(S) ARE NOT READY UPON ARRIVAL, AN ATTEMPTED PICK-UP FEE WILL BE CHARGED AT 2x THE ORIGINAL PICK-UP RATE. THE UNIT WILL ALSO BE PLACED BACK ON LEASE AND IT WILL BE THE RESPONSIBILITY OF THE LESSEE TO RESCHEDULE PICK-UP.**
8. The lease stops the day the unit is called off lease. **LESSEE UNDERSTANDS THAT IT MAY TAKE 2-3 WEEKS FOR PICK-UP ONCE THE UNIT IS CALLED OFF LEASE. IF PICK UP IS NEEDED SOONER, THERE WILL BE AN ADDITIONAL RUSH PICK UP FEE ASSESSED. THIS FEE IS 2x THE ORIGINAL PICK UP FEE.**

LESSEE Signature: _____

Date: _____